



Gyanroshani Lok Kalyan Sanstha, Khokhara

P.O. Janjgir, Dist - Janjgir-Champa 495 668 (C.G.)

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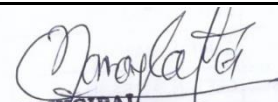
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Date:

.Guidance and counselling Committee:

The Guidance and Counselling Committee is headed by a senior faculty. It organizes various guidance services like orientation programme for the fresher during the start of every new academic session. It organizes pre-practice teaching guidance and counselling services to the teacher trainees regarding their practice-teaching. Its present composition is as under

<u>S.No</u>	Name	Designation
1.		Convenor
2.		Member
3.		Member
4.		Member


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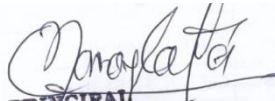
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) Discipline Committee:

The discipline committee is composed of convenor and four faculty members. It is assigned the task of ensuring smooth functioning and maintaining discipline in the college. The existing committee consists of the following –

<u>S.No</u>	Name	Designation
1.	(principal)	Convenor-chairperson
2.	Ms.	Member
3.	Mr	Member
4.	Ms.	Member
5.	Mr	Member


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Examination Committee:

It is composed of a convenor and three faculty members. The function of this committee is to take decision on the activities relating to examinations. The present committee consists of the following –

<u>S.No</u>	Name	Designation
1.	Mr	Convenor
2.	Ms	Member
3.		Member
4.		Member

The present committee meets thrice in a year. (i) First meeting is held prior to the commencement of the Academic Session for distribution of duties & responsibilities among the faculty members. (ii) The second meeting takes place before commencement of examinations. (iii) The third meeting is held as per need.


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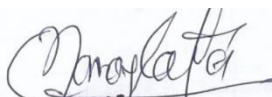
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SPORTS COMMITTEE

.Composed of convenor and six Coordinators/members, the committee plans and organizes sports + B activities and competition for physical development of the students. It consists of the following

<u>S.No</u>	Name	Designation
1.	(Phy Edn)	Convenor
2.	Ms (Lecturer)	Programme Coordinator
3.	(Lecturer)	Programme Coordinator
4.		Student Coordinator
5.		Student Coordinator
6.		Student Coordinator
7.		Student Coordinator

Sports committee meets thrice in a year (i) first meeting of sports committee is held in the beginning of the session for reviewing status of sports facilities, (ii) second meeting is held during mid-session for the organization of inter-house competition, and (iii) third meeting is held before the year-end examinations for the organization of sports week.


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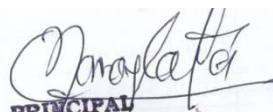
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Library Committee: This Committee is composed of chairperson, convenor-secretary, two members from the faculty and two student members. The function of this committee is to take care of the needs and functioning of the library. It consists of the following

<u>S.No</u>	Name	Designation
1.	(Principal)	Chairperson
2.	(Lecturer)	Member
3.	(Lecturer)	Member
4.		Student Member
5.		Student Member
1.	(Librarian)	Secretary-Convenor

It meets not less than twice in an academic year.


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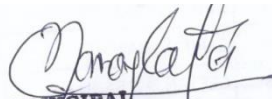
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(12) Grievance Redressal Committee: The Grievance Redressal Committee is composed of convenor and two members each from the faculty and student community. The function of the committee is to settle the grievances of the students. It consists of

<u>S.No</u>	Name	Designation
1.	Dr. (principal)	Chairperson
2.	Ms (Lecturer)	Member- Convenor
3.	(Lecturer)	Member
4.		Student Member
5.		Student Member

The committee meets twice in an year and as and when required


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Co-Curricular & Cultural Activity Committee: The co- curricular Committee is composed of convenor and two members each from the faculty and student community. The function of this committee is to plan, co-ordinate and organize co curricular activities. It consists of the following-

<u>S.No</u>	Name	Designation
1.	Dr. (principal)	Convenor
2.	(Lecturer)	Member
3.	(Lecturer)	Member
4.		Student Member
5.		Student Member

CCA meets thrice in a year. (i) First meeting is held prior to the commencement of the Academic Session, to select the convenor and members for committee. (ii) The second meeting takes place after the commencement of the session to decide about overall co-curricular activities to be held throughout the year. (iii) The third meeting is held to finalise matters concerning annual day.


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Purchase Committee: The Purchase Committee is composed of convenor and two members from the faculty. The function of this committee is to decide the mode and manner of making purchases at competitive prices without compromising on quality, and ensuring that the supplied items meet the required specifications as per order. It consists of the following-

<u>S.No</u>	Name	Designation
1.	Dr (principal)	Convenor
2.		Member
3.		Member

The committee meets on as and when required basis.


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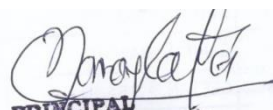
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Students Welfare Committee: The Students Welfare Committee is composed of convenor and two members from the faculty and two student members. The function of this committee is to work for the welfare of the students. It consists of the following-

<u>S.No</u>	Name	Designation
1.		Convenor
2.	(Lecturer)	Member
3.	(Lecturer)	Member
4.	Nidhi Jaiswal	Student Member
5.	Anand Shukla	Student Member

Student welfare committee meets thrice in a year. (i) First meeting is held soon after the commencement of the Academic Session.(ii) The second meeting takes place two months after the first meeting for identifying the needy students for providing relevant help and for organizing blood camp to develop community sense among students. (iii) The third meeting is held in the month of Februar


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Women Development Cell

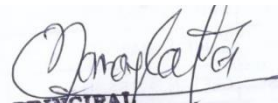
It is responsible to advise, assist, and support activities designed to strengthen woman-students related programs. The WDC promotes the education program in the female community. Promotion may be taken up in the form of communicating with local elders, arranging publicity, presenting programs to civic groups, and authoring newspaper articles/pamphlets. Priorities for the WDC's program of work fall into following categories:

- Curriculum, review and revision from female perspective
- Female staff development and work-based learning
- Advocacy of female education
- Organising Women Oriented Programs, activities.
- Evaluation (of the program and the WDC itself)

The WDC may appoint subcommittees and determine their responsibilities, goals, and tasks. WDC's members may serve on more than one subcommittee.

A Women's Development Cell has both student and teacher representatives. It actively promotes and generates awareness on the issues concerning women's development.

Its main objective is to create awareness among the girls and the women staff, apart from maintaining congenial working environment for all the women employees and students. It arranges women oriented programs and lectures in the college. The actual number of WDC's meetings per year is determined by the requirements of the committee's Program of Work. WDC is to meet at least once per year. A-half of the members would form the corium


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